



# CHARLES A. SMITH, DDS & ASSOCIATES

Specialists for Aesthetic Dentistry

## **Welcome to our practice!**

Thank you for choosing our office to care for your dental needs, we are honored to serve your dental needs. We look forward to becoming your partner in dental health. Our practice is prevention-oriented so you can expect your initial examination in our office to include all necessary x-rays, an evaluation for gum disease and an oral cancer screening.

At your first appointment, which takes approximately 90 minutes, we will complete a comprehensive oral examination. This includes a complete review of your medical and dental history, all necessary x-rays, periodontal health evaluation, and the appropriate dental hygiene therapy. Following this exam, your dentist or hygienist will discuss their findings with you to develop a treatment plan and we will schedule you according to your needs.

If your sponsor is active duty, please provide all necessary information for your dental insurance this includes his/her current duty station and DEROS. For non-active duty patients, please be aware that you will be responsible to pay the day services are completed.

As a courtesy, for active duty family members we will file claims on your behalf with United Concordia, and help in any way we can to maximize your benefit. All our prices are in Euro. For your convenience we accept Visa, Master Card and the European Mastro Card. In accordance with German law, we do not accept the VAT forms.

We ask you make every effort to keep your appointment. If this is not possible, we would appreciate the courtesy of 24 hour notice. We will be happy to reschedule your appointment to a more convenient time, if necessary.

If you are unfamiliar with our location and/or where to park, please see next page for detailed directions. We look forward to meeting you and serving your needs.

## **Parking and travel by public transport**

Our dental practice is very central and in Bergheim. In Römerstraße 1, medical center Bergheim. Nearby are the police station.

You have the possibility to park in the Römerstraße itself, the Bergheimer Straße or in the old Eppelheimer Straße.

Please note, on-street parking is chargeable and is limited in time to a maximum of 2 hours.

### However there are two car parks nearby:

Underground parking in the district office and P17 at the public library (from € 1.50 per hour, € 12.50 per day) Heidelberg

The practice entrance is located between the Stern pharmacy and the Sparda bank.

Please take the elevator to the 2nd floor. Directly to the right of the elevator is our door. Please do not ring or knock. Just enter.

You are also welcome to reach our dental practice by public transport! Our practice is located near the main train station.

How to reach us:

Römerstraße (tram line 22, bus lines 32 and 35)

Public library (trams 5, 21, 23, 26 and bus lines 33 and 34)

Römerkreis Süd (Tram 23 and 24)

Stadtwerke (tram 5, 21, 24 and bus lines 32, 33, 34, 720, 735)